

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
FEBRUARY 24, 2009 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:08 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna Urban, President-present	<i>(Education Committee)</i>
Richard M. Ritter, V. President-present	<i>(Finance Committee)</i>
Diane M. Brownfield-present	<i>(Education/Community & Student Relations)</i>
J. Neil Campbell-present	<i>(Finance & Operations Committees)</i>
Donald R. Holt, Jr.-present	<i>(Finance Committee)</i>
Paul L. Johnson-present	<i>(Operations Committee)</i>
Laurie C. Knecht-absent	<i>(Operations Committee)</i>
Robert M. Knecht-absent	<i>(Education / Community & Student Relations)</i>
Richard A. Saha, Sr.-present	<i>(Community & Student Relations Committee)</i>

Student Representatives:

Julia Ward, Sr. Class Representative - present
Nicholas Sikoutris, Jr. Class Representative - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletion:

Approval of the Minutes – February 12, 2009

Modification:

Permission to Lock in Graduation Date of June 11, 2009

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 27, 2009 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes January 27, 2009 Vote: 7-0-0
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Motion: Diane Brownfield Second: Richard Saha Vote: 7-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An Executive Session was held on Tuesday, February 24, 2009 from 6:00-7:00 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The Superintendent’s Report was provided by Richard Como.

IMPORTANT DATES

Date	Time	Meetings	Place
March 10, 2009	6:00 p.m.	All Committee Meetings	9/10 Center Auditorium
March 24, 2009	7:00 p.m.	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT’S REPORT

Presentation by the South Brandywine Middle School Students – *John Reid, Principal*

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The Student Representative’s Report was provided by Julia Ward.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

2. G. Permission to Proceed with 2009 Bond Issue

Motion: Diane Brownfield Second: Paul Johnson Vote: 7-0-0

Consent Agenda
Approved
Vote: 7-0-0

2. **FINANCE COMMITTEE** (*Donald R. Holt, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for the month ending January 31, 2009.

Fund	Paid
General Fund – 10	\$ 6,729,476.37
Capital Reserve Fund – 22	235,058.40
Athletic Fund – 29	41,310.02
Capital Projects Fund-32/2007 GOB	6,188,344.56
Food Service – 51	107,489.81
Trust Fund – 71	0.00
Student Activities Fund – 81	36,791.92
Agency Fund – 89	6,323.28
TOTAL	\$ 13,344,794.36

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report submitted for the month ending January 31, 2009.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers for the month ending January 31, 2009 in the amount of \$1,007,492.06.

D. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments for the month ending January 31, 2009.

E. Golden Sage Program

RECOMMENDED MOTION: That the Board of School Directors approves the continuation of the Golden Sage Program at hourly rate of seven dollars and twenty five cents (\$7.25) for those taxpayers sixty-two (62) years old and over (taxpayers already in the program will be grand-fathered if under sixty-two (62) years).

F. Contracts & Broker of Record Awarded to NIA Group & Independence Administrators

RECOMMENDED MOTION: That the Board of School Directors awards the contract as broker of record to NIA Group and administrative services contracts to NIA Group and Independence Administrators to provide third party administration for health care insurances in 2009-2010.

G. Permission To Proceed With 2009 Bond Issue

RECOMMENDED MOTION: That the Board of School Directors grants permission for the Financial Consultant, Bond Counsel, Solicitor and the administration to proceed with the issuance of the 2009 bonds to be utilized for the remaining renovations of CASH, for the remaining construction of the New Rainbow Elementary School, and for the construction of one or both of the following schools to be determined by the Board of School Directors at a later date: North Brandywine Middle School and South Brandywine Middle School. The estimated remaining funds needed for CASH and Rainbow are \$19,238,000. The middle schools will cost approximately \$66,699,000. The total funding need for these projects is approximately \$85,937,000. Based on the rationale used for the last bond issue, the 2009 bond issue should be \$65,000,000.

Permission to Proceed
with 2009 Bond Issue

Approved

Vote: 6-1-0
Opposed: Brownfield

Motion: Diane Brownfield Second: Rick Ritter Vote: 6-1-0

H. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

1) Wasko, Maria, 2 hr. Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 1/30/09. Reason: Personal. Effective: 1/30/09.

d. FEDERATION

e. EXTRA DUTY

- 1) Auger, Crissy, Girls' Varsity Lacrosse Coach for the Coatesville Area High School Campus. Letter Dated: 2/6/09. Reason: Personal. Effective: 2008 – 2009 Season Only.
- 2) Hulea, Brian, Boys' Assistant Football Coach for the Coatesville Area High School Campus. Letter Dated: 2/11/09. Reason: Personal. Effective: 2/11/09.
- 3) Pinnix, Julie, Girls' Junior Varsity Lacrosse Coach for the Coatesville Area High School Campus. Letter Dated: 1/22/09. Reason: Personal. Effective: 2008 – 2009 Season Only.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

- 1) Chung, Stephanie, LTS Elementary Reading Specialist for the Caln Elementary School. Posted: 12/5/08 (Harvey). Salary: \$43,350.00. Temporary Substitute Contract. Degree: BS – Elementary Education & Reading Specialist Certification, Eastern University. Years of Exp.: 1. Effective: 2/25/09 – 6/16/09. SP4: Approved.
- 2) Fahnestock, Kate, LTS Special Education Teacher for the East Fallowfield Elementary School. Posted: 1/5/09 (Popovich). Salary: \$41,400.00. Temporary Substitute Contract. Degree: BA – Elementary Education, West Chester University. Years of Exp.: 1. Effective: 2/25/09 – 6/16/09. SP4: Approved.

c. CATSS

- 1) Carter, Antoinette, Substitute Cafeteria/Playground/Instructional Aide for the Friendship Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 2/25/09. SP4: Approved.
- 2) Gravely, Tiffany, Substitute Instructional Aide for the South Brandywine Middle School. Salary: \$10.50/hr. Effective: 2/25/09. SP4: Approved.
- 3) Hammond, Jill, Substitute Instructional Aide for the Coatesville Area Senior High School. Salary: \$10.50/hr. Effective: 2/3/09. SP4: Approved.
- 4) Stringfield, Marcia, Substitute Instructional Aide for the North Brandywine Middle School. Salary: \$10.50/hr. Effective: 2/25/09. SP4: Approved.
- 5) Weirauch, Janice, 2 hr. Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 12/18/08 (Sullivan). Salary: \$9.50/hr. Effective: 2/25/09. SP4: Approved.

- 6) Williams, Allison, 6.5 hr. One-on-One Special Education Aide for the King's Highway Elementary School. Posted: 1/8/09 (Stevens). Salary: \$12.50/hr. Effective: 2/9/09. SP4: Approved.

d. FEDERATION

- 1) Androwick, Emily, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 2/25/09. SP4: Approved.
- 2) Ringsdorf, Jean, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 2/25/09. SP4: Approved.

e. EXTRA DUTY

- 1) Bottoms, Kristen, Girls' Assistant Track & Field Coach for the Coatesville Area High School Campus. Posted: 10/8/08 (Hess). Salary: \$2,600.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 2) Gatchel, Howard, Boys' 7th Grade Baseball Coach for the North Brandywine Middle School. Posted: 12/18/08 (McClure). Salary: \$1,092.00. Effective: 2008 – 2009 School Year. SP4: Approved.
- 3) Harris, Joseph, Boys' 7th Grade Baseball Coach for the South Brandywine Middle School. Posted: 9/18/08 (Neff). Salary: \$1,092. Effective: 2008 – 2009 School Year. SP4: Staff.
- 4) Hoff, Ashlyn, EAP/21ST Century Grant Funded Substitute Teacher for the Caln Elementary School. Posted: 9/30/08 (Ainslie). Salary: \$31.00/hr. Effective: 2/25/09. SP4: Approved.
- 5) Lilienfeld, Keith, Boys' 8th Grade Baseball Coach for the Scott Middle School. Posted: 6/3/08 (Reinstated). Salary: \$1,755.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 6) Washington, Robin, 21st CCLC Grant Funded Afterschool Program Aide for the South Brandywine Middle School. Posted: 7/24/08 (Kishbaugh). Salary: \$10.50/hr. Effective: 2/25/09. SP4: Staff.
- 7) EAP Grant Funded Tutors for the Coatesville Area High School Campus. Posted: 9/3/08 (New). Salary: \$31.00/hr. Effective: 2008 – 2009 School Year. SP4: Approved.

Cynthia Alichwer
Karen Mendenhall

Anne Dunn
William Mendenhall, Sr.

Shirley Marchand
Mary Ellen Mull

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Conner, Patricia A., Secretary to the Director of Educational Research & Development/Pupil Personnel Services. Posted: 12/18/08 (New). Salary: \$15.50/hr. Effective: 2/25/09. SP4: Approved.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CATA

- 1) Bright, Megan, Spanish Teacher for the Coatesville Area High School – 9/10 Center. Letter Dated: 2/3/09. Reason: FMLA/Childrearing. Effective: 5/25/09 - last day of 1st semester of 2009 – 2010 school year.
- 2) Lisney, Mark, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 2/12/09. Reason: Paid/Unpaid Medical Leave of Absence. Effective: 2/23/09 – 6/16/09.
- 3) Pearson, Eric, 6th Grade Language Arts Teacher for the South Brandywine Middle School. Letter Dated: 1/22/09. Reason: FMLA/Childrearing. Effective: 5/1/09 – 6/16/09.
- 4) Pearson, Rebecca, 7th Grade Mathematics Teacher for the South Brandywine Middle School. Letter Dated: 12/19/08. Reason: FMLA. Effective: 2/27/09 – 4/30/09.
- 5) Regenski, Julie, 3rd Grade Teacher for the King’s Highway Elementary School. Letter Dated: 2/11/09. Reason: FMLA/Childrearing. Effective: 5/18/09 – 10/30/09.
- 6) Gatano-Swisher, Lisa, 1st Grade Teacher for the Friendship Elementary School. Letter Dated: 2/11/09. Reason: FMLA. Effective: 5/18/09 – 6/16/09.
- 7) Yoder, Susan, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 2/9/09. Reason: FMLA. Effective: 1/20/09 – 2/9/09.

c. CATSS

- 1) Breisblatt, Debbie, Special Education Clerical Aide for the Benner Administration Building. Letter Dated: 1/23/09. Reason: Unpaid Medical Leave of Absence. Effective: 1/20/09 – 6/16/09.

- 2) Hawa, Mousa, Technology Associate for the Coatesville Area Senior High School. Letter Dated: 1/20/09. Reason: Extended FMLA. Effective: 1/28/09 – 3/6/09.
- 3) Jackson, Africa, Health Assistant for the Caln Elementary School. Letter Dated: 2/9/09. Reason: FMLA. Effective: 1/26/09 – 2/9/09.
- 4) Twyman, Bettina, 6.5 hr. One-on-One Special Education Instructional Aide for the Friendship Elementary School. Letter Dated: 1/2/09. Reason: Military Leave. Effective: 1/9/09 – 3/5/2010.

d. FEDERATION

- 1) Bernard, Deborah, General Utility Worker for the North Brandywine Middle School. Letter Dated: 2/13/09. Reason: Unpaid Medical Leave of Absence. Effective: 12/15/08 – 3/11/09.
- 2) Brugger, Cheryl, 5.5 hr. General Utility Worker for the Coatesville Area Senior High School. Letter Dated: 1/21/09. Reason: Unpaid Leave of Absence. Effective: 1/22/09 – 2/27/09.
- 3) Paup, Lynn, General Utility Worker for the Coatesville Area Senior High School. Letter Dated: 2/11/09. Reason: Unpaid Leave of Absence. Effective: 10/21/08 – 4/1/09.
- 4) Ross, Rick, Head Custodian for the Gordon Education Center. Letter Dated: 12/10/08. Reason: FMLA. Effective: 12/4/08 – 12/12/08.

5. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Burns, Mary Beth, move from Administration Transportation Secretary for the Benner Educational Building to Attendance Secretary for the Gordon Education Center. Posted: 1/16/09 (Queen). Effective: 2/25/09. SP4: Staff.

6. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

b. CATA

- 1) Palmer, Judith, move from Instructional Support Teacher for the Rainbow Elementary School to Reading Specialist for the Rainbow Elementary School. Posted: 1/21/09 (Glah). Effective: 2/25/09. SP4: Staff.

c. CATSS

- 1) Houck, Stacy, move from Substitute Instructional Aide for the Coatesville Area School District to 2 hr. Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 1/5/09 (Trolio). Salary: \$9.50/hr. Effective: 2/25/09. SP4: Staff.
- 2) Houck, Stacy, move from Substitute Instructional Aide for the Coatesville Area School District to 4.75 hr. Building Aide for the Friendship Elementary School. Posted: 1/5/09 (Trolio). Salary: \$10.50/hr. Effective: 2/25/09. SP4: Staff.
- 3) McBride, Diane, move from 6.5 hr. One-on-One Special Education Aide for the North Brandywine Middle School to 6.5 hr. Special Education Classroom Aide for the North Brandywine Middle School. Posted: 1/26/09 (Assessto). Effective: 2/25/09. SP4: Staff.

3. **EDUCATION COMMITTEE** (*Diane M. Brownfield, Chair*)

A. **District Calendar for 2009-2010**

RECOMMENDED MOTION: That the Board of School Directors approves the 2009/2010 Coatesville Area School District Calendar.

B. **Permission to Lock in Graduation Date of June 11, 2009**

RECOMMENDED MOTION: That the Board of School Directors approves the request to secure June 11, 2009 as the graduation date for the 2008-2009 school year.

4. **OPERATIONS COMMITTEE** (*Laurie C. Knecht, Chair*)

A. **Change Order No. HVAC - 01R at Kings Highway Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. HVAC-01R with Allstates Mechanical (mechanical contractor) at Kings Highway Elementary School for a total deduction of \$22,255.53 (a total of \$2,682.52 additions and \$24,938.05 deductions) for providing various services, the most significant is utilizing existing piping.

B. **Change Order No. GC - 01 at Coatesville Area Senior High School**

RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. GC-01 with Lobar Construction (general contractor) at Coatesville Area Senior High School at no additional cost (total of \$91,526.74 additions and deductions) for providing various services, the most significant is the credit for using less compaction grouting than specified.

- C. **Independent Appraisals**
RECOMMENDED MOTION: That the Board of School Directors approves the proposals of Coyle, Lynch & Company in the amount of \$3,500 and Kevin Flynn in the amount of \$4,000 to provide two independent appraisals of potential property for use in the construction of Caln Elementary School.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert M. Knecht, Chair*)

- A. **Review of Revised Policy #118 Independent Study – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #118, Independent Study.
- B. **Review of Revised Policy #119 Current Events – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #119, Current Events.
- C. **Review of Revised Policy #108 Adoption of Textbooks – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #108, Adoption of Textbooks.
- D. **Review of Revised Policy #126 Class Sizes – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #126, Class Sizes.
- E. **Review of Revised Policy #206 Assignment Within the District – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #206, Assignment Within the District.
- F. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action</u>
09DH06	15 day expulsion.
09DH07	15 day expulsion.
09DH08	15 day expulsion. Placed on Student Discipline Committee Behavioral Contract.
09DH09	30 day expulsion.
09DH10	30 days of instruction in the home.
09DH11	30 days of instruction in the home.
09DH12	30 day expulsion.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

None

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 7:45 p.m. on a motion by Paul Johnson and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.